

INSTRUCTIONS
for Foreign Full-Time Students Studying at Astrakhan State University

Dear Students,

Please be informed that any foreign student must observe the migration legislation of the Russian Federation, in particular:

I. WITHIN 7 OFFICE DAYS SINCE YOUR ARRIVAL TO THE RUSSIAN FEDERATION, YOU MUST GET REGISTERED AT THE MIGRATION SERVICE:

✓ **IN CASE YOU RESIDE IN THE UNIVERSITY HOSTEL, YOU MUST:**

1. WITHIN 2 OFFICE DAYS since your arrival to the city of Astrakhan, you must come to the Foreign Students Relations Unit of Astrakhan State University (Room 114, Main Building of ASU) to get registered and submit:

- Your passport and its copy;
- Your migration card and its copy;
- The detachable part of the form of notification of migration registration (in case you were registered in another place before you arrived at ASU) and its copy.

2. ONCE 5 DAYS HAVE PASSED since your application to the Foreign Students Relations Unit, you must obtain there the detachable part of the form of notification of migration registration with the special mark of the local migration service.

✓ **IN CASE YOU RESIDE NOT IN THE UNIVERSITY HOSTEL (in a hotel or a hostel, in a rented apartment, with your relatives who are local residents), YOU MUST:**

1. CONTACT THE ADMINISTRATION OF YOUR HOTEL OR HOSTEL, OR THE OWNER OF THE APARTMENT WHERE YOU LIVE, to get you registered at the local migration service.

2. NOT LATER THAN 7 OFFICE DAYS since your registration in the city of Astrakhan, you must present your confirming documents to the Foreign Students Relations Unit of ASU: your passport, your migration card, and the detachable part of the form of notification.

II. YOU MUST ALWAYS BE AWARE OF HOW LONG YOUR STUDENT VISA AND MIGRATION REGISTRATION ARE VALID:

1. NOT LATER THAN 30 DAYS PRIOR TO EXPIRY OF YOUR STUDENT VISA, you must come to the Foreign Students Relations Unit of ASU to have it prolonged by presenting the following documents:

- your passport and copies of all its completed pages;
- 1 photo, size 3*4 cm;
- your visa questionnaire;
- a copy of your contract for education;
- a receipt confirming your payment of the state toll.

2. WITHIN 1 OFFICE DAY AFTER YOU HAVE OBTAINED A NEW VISA, you must come to the Foreign Students Relations Unit to get your migration registration prolonged.

3. NOT LATER THAN 30 DAYS PRIOR TO EXPIRY OF YOUR MIGRATION REGISTRATION, you must present the following documents to the Foreign Students Relations Unit of ASU:

- a copy of your passport;
- a copy of your migration card;
- a copy of your contract for education.

III. YOU MUST KEEP YOUR DOCUMENTS (YOUR PASSPORT, MIGRATION CARD, AND FORM OF NOTIFICATION); YOU MUST NOT LOSE THEM.

IV. PLEASE BE ADVISED THAT YOU CHANGE YOUR OFFICIAL RESIDENCE IN THE RUSSIAN FEDERATION, IF AFTER YOU HAVE GOT REGISTERED:

✓ you are in a hotel or in another facility that offers hotel services, in a recreational facility, in a camping, in a tourism base, in a recreational camp for children, in medical facility that provides medical aid for in-patients, or in a social service facility – independently on the duration of your stay at those organizations;

✓ you reside in a living premise that is NOT your migration registration address indicated in the detachable part of your notification;

✓ you moved from one room to another room of the hostel of Astrakhan State University;

✓ you have gone outside the Russian Federation.

ANY CHANGE OF YOUR RESIDENTIAL ADDRESS SHALL IMPLY A NEW MIGRATION REGISTRATION, simultaneously with cancellation of your previous migration registration at your previous address.

WITHIN 2 OFFICE DAYS, once you have changed your residential address, you must come to the Foreign Students Relations Unit of ASU and submit your documents necessary for a new migration registration.

✓ **IMPORTANT!**

IF A FOREIGN STUDENT HAS VIOLATED THE REGULATION OF MIGRATION REGISTRATION, he/she shall bear legal responsibility in accordance with the Code of the Russian Federation on Administrative Offenses and the Criminal Code of the Russian Federation.

INSTRUCTIONS
for foreign distance students studying at Astrakhan State University

Dear Students,

Please be informed that any foreign student must observe the migration legislation of the Russian Federation, in particular:

I. WITHIN 1 OFFICE DAY SINCE YOUR ARRIVAL IN THE CITY OF ASTRAKHAN, YOU MUST COME TO THE FOREIGN STUDENTS RELATIONS UNIT OF ASU and present your documents confirming your legal status in the Russian Federation (your passport, your migration card (or your temporary residence permit, or your permanent residence permit)).

II. WITHIN 7 OFFICE DAYS SINCE YOUR ARRIVAL IN THE RUSSIAN FEDERATION, YOU MUST GET YOUR MIGRATION REGISTRATION, except for:

- ✓ foreign citizens from Kazakhstan, Armenia, and Kyrgyzstan, who must get their migration registration within 30 DAYS since their arrival in the Russian Federation;
- ✓ foreign citizens from Ukraine and Belarus, who must get their migration registration within 90 DAYS since their arrival in the Russian Federation;
- ✓ foreign citizens from Tajikistan, who must get their migration registration within 15 DAYS since their arrival in the Russian Federation

✓ **IN CASE YOU RESIDE IN A HOTEL OR A HOSTEL, IN A RENTED APARTMENT, YOU MUST:**

1. CONTACT THE ADMINISTRATION OF YOUR HOTEL OR HOSTEL, OR THE OWNER OF THE APARTMENT WHERE YOU LIVE, to get you registered at the local migration service. You must present:

- your passport and its copy;
- your migration card and its copy;
- a copy of your contract of education (in case you reside in a rented apartment).

2. NOT LATER THAN 7 OFFICE DAYS since your registration in the city of Astrakhan, you must present your confirming documents to the Foreign Students Relations Unit of ASU: your passport, your migration card, and the detachable part of the form of notification.

III. YOU MUST ALWAYS BE AWARE OF HOW LONG YOUR STUDENT VISA (OR OTHER DOCUMENTS CONFIRMING YOUR LEGAL STATUS IN RUSSIA) IS VALID:

Should your student visa (or other documents confirming your legal status in Russia) be expiring, you must leave the Russian Federation, except for cases when by the date of their expiry you have already been granted your temporary residence permit or your permanent residence permit, or the migration authorities have already accepted your application and other documents claiming for a temporary residence permit as per the procedure stipulated by Clause 6.1 of Federal Law #115-FZ of May 25, 2002 “On Legal Status of Foreign Citizens in the Russian Federation”, or the migration authorities have already accepted your application for notification of a possible granting of Russian citizenship to you as a foreign citizen recognized as a native speaker of the Russian language (as per Clause 33.1 of Federal Law #62-FZ of May 31, 2002 “On Citizenship of

the Russian Federation”, or the migration authorities have already accepted your application for a permanent residence permit.

IV. YOU MUST KEEP YOUR DOCUMENTS (YOUR PASSPORT, MIGRATION CARD, AND FORM OF NOTIFICATION); YOU MUST NOT LOSE THEM.

V. PLEASE BE ADVISED THAT YOU CHANGE YOUR OFFICIAL RESIDENCE IN THE RUSSIAN FEDERATION, IF AFTER YOU HAVE GOT REGISTERED:

✓ you are in a hotel or in another facility that offers hotel services, in a recreational facility, in a camping, in a tourism base, in a recreational camp for children, in medical facility that provides medical aid for in-patients, or in a social service facility – independently on the duration of your stay at those organizations;

✓ you reside in a living premise that is NOT your migration registration address indicated in the detachable part of your notification;

✓ you have gone outside the Russian Federation.

ANY CHANGE OF YOUR RESIDENTIAL ADDRESS SHALL IMPLY A NEW MIGRATION REGISTRATION, simultaneously with cancellation of your previous migration registration at your previous address.

WITHIN 2 OFFICE DAYS, once you have changed your residential address, you must come to the Foreign Students Relations Unit of ASU and submit your documents necessary for a new migration registration.

✓ **IMPORTANT!**

IF A FOREIGN STUDENT HAS VIOLATED THE REGULATION OF MIGRATION REGISTRATION, he/she shall bear legal responsibility in accordance with the Code of the Russian Federation on Administrative Offenses and the Criminal Code of the Russian Federation.